



**Contents: Informative report for customers and suppliers issued by Promotec S.r.l.
Pursuant to art. 13 of EU Regulation 2016/679**

This privacy statement is prepared and issued pursuant to art. 13 of the EU Regulation 2016/679 (also referred to as European Regulation), which introduced significant regulatory changes.

This statement therefore updates and replaces any previous versions previously released.

Having stated this, it should be noted that:

1) In accordance with the commercial agreement and throughout its validity period, our company will collect and process your personal data;

2) For the sake of clarity we include the definitions of the aforementioned European Regulation:

Personal data: any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person;

Processing: any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction;

Pursuant to art. 13 of the EU Regulation 2016/679 we therefore,

inform you

that the gathering and processing of your personal data will be performed by our company in conformity with the following:

- a) **purpose:** the data will be processed to ensure the correct fulfilment of accounting, tax, commercial, technical duties and for all business activities generally related to the existing relationship;
- b) **advertising purposes:** the data may eventually be used, subject to its specific and explicit consent, also for sending advertising material/communications by post, email, telephone, fax, sms and similar; after having given consent, it is however your right to object, at any time and without charge, to having your data processed for this specific purpose;
- c) **methods:** your data will be processed using both paper and electronic/IT/telematic tools, in full compliance with the law and according to principles of lawfulness and fairness, in order to protect your privacy;
- d) **conferment of data:** the conferment of data is optional not compulsory;
- e) **consequences of a possible refusal:** refusal to provide data or a complete refusal to having one's data processed, may result in the impossibility to continue any commercial relationship or any other kind of relationship with our company; refusal to confer data for advertising purposes, i.e. sending advertising material/communications, will have no consequences on current or future relationships;
- f) **recipients or categories of recipients to whom the data may be communicated or disclosed:** the data may be disclosed to third parties only to fulfil legal or contractual obligations. The data will, under no circumstances, be publicly disclosed;
- g) **persons authorized for processing:** the data will be processed exclusively by the company's administrative and commercial employees expressly authorized;
- h) **automated decision-making processes (e.g. profiling):** no automated decision-making processes are in any way managed;
- i) **rights of the data subjects:** you enjoy all the rights established by the European Regulation, such as the right to request access to personal data and rectification, withdraw consent, restrict processing, the right to object data processing, as well as the right to data portability. Additionally, you have the right to lodge a complaint with the Supervisory Authority;



- j) **transfer of personal data to third countries:** Any transfer of personal data to a third country or to an international organisation shall take place only if: the conditions laid down are approved by the Commission or, in case of transfers dealt with in articles 46,47 or 49, second subsection, of the European Regulation, and that these are subject to appropriate protection;
- k) **data retention period:** personal data will be kept for the period strictly necessary to meet the requests of the interested party or in accordance with the provisions of current regulations or any contractual clause;
- l) **controller:** the data processing controller is Promotec S.r.l., based in Anzola Emilia (BO), Via Emilia n. 41/b, in the person of the legal representative pro tempore;
- m) **data protection officer:** the data protection officer is dr. Juri Torreggiani, with a studio located in Reggio Emilia, Via Piccard n° 16/G, tel. 0522 / 30.11.69, fax 0522 / 38.79.96: any request for clarification or information may be furthered to his studio.

This information might be integrated, either verbally or in writing, with further elements and indications, in order to best meet any further needs for information on the subject of "Privacy" and to comply with regulatory developments.

Anzola Emilia (BO), 24/05/2018

Personal data processing controller
Promotec S.r.l.